



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved)

Gurugram, Delhi-NCR

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505 Ph. : 0124-2278183, 2278184, 2278185

6.2.2 Effectiveness and efficiency of functioning of the institutional bodies as evidenced by policies, administrative setup, appointment and service rules, procedures etc.

Response:

SGT University has a clearly defined Organizational and augmented time to time hierarchy and structure and is governed by the Act, statutes and ordinance framed in 2013 during the foundation year of the University.

The officers of the University are:

1. Visitor/Governor
2. Chancellor
3. Vice-Chancellor
4. Pro-vice Chancellor
5. Dean Research and Development
6. Dean Student Welfare
7. Dean Academic Affairs
8. Registrar
9. Controller of Examinations
10. Chief financial and accounts officer
11. Deans of the Faculties
12. Director IQAC

The administrative set up of the University includes:

1. Governing Body: It is the supreme authority of the university. All the movable and immovable properties of the University shall vest in the Governing body. It reviews the decisions of other University authorities and lay down policies for the University, approves the budget and annual report of the University.

2. Board of Management: It is the principal administrative body of the University which examines the finances and recommends the budget. It approves creating of teaching, administrative posts and approves appointments and job descriptions for the teaching posts. It approves the fellowships, scholarships, awards, degrees, collaborations/exchange programs and administrative policies for the day to day functioning of the University.

3. Academic Council: It is the principal academic body of the University and subject to provisions of the Act, statutes and Ordinance, coordinates and exercises general supervision over the academic policies of the University including the promotion of teaching, research and related activities. These can be own laid academic initiatives or references from the Faculty Board of Studies. It recommends to the Board of management regarding the academic pursuits like fellowships, scholarships, awards, creation/abolition of teaching post, remuneration and allowances.

4. Board of Studies: Each Faculty of the University has constituted its Board of Studies which includes Head of department, faculty members and external experts from Industry and Academic

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Institutions. All academic matters, related to a particular Faculty including introduction of courses, its syllabus, revision of syllabus, research activities are all approved by Board of Studies before putting as agenda item for Academic Council.

5. IQAC: The Internal Quality Assurance Cell has been established as per UGC Guidelines 2017 and strives to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the University. It reviews the existing system for quality assurance and recommends improvisations in the academic and administrative spheres to the University authorities for implementation and improvement in the Quality culture.

All the University bodies/committees meet regularly as per UGC regulations and all activities conducted in the University are based on the decisions taken in these meetings. This is evident from the minutes of meetings of various committees/bodies. All the academic activities of the University are approved by Academic council before their implementation. The quality initiatives by IQAC involved discussions and meetings within IQAC as well as meetings of IQAC with all other Deans and faculty members for the understanding and implementation and execution of any initiative. The University has also set up other committees that are involved in the functioning and maintenance of specific matters.



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